

APPENDIX A  
To the Port of Seattle Commission Bylaws, as adopted \_\_\_\_\_

Typical form for executing a waiver of written 24-hour public meeting notice:

“In accordance with RCW 42.30.080, I waive my right to 24 hours’ notice of the special Port of Seattle Commission meeting of [date] , called for the purpose of [subject] , and set to convene at [time] in [location] . Commissioner [full name] ”

Typical form for consent to allow introduction and adoption of a resolution on the same day:

“I will be unable to attend the port commission public meeting on [date] , to be held in [location] , and will not be present when Resolution No. \_\_\_\_\_ is considered and voted upon by the commission. However, I am familiar with Resolution No. \_\_\_\_\_, which relates to [subject] . In accordance with Article VI, Section 6, of the port commission bylaws, I consent to Resolution No. \_\_\_\_\_ being introduced on [date] and being offered for adoption at the same meeting at which it is first introduced. Please proceed with consideration of Resolution No. \_\_\_\_\_, and enter this advance written consent in the record of the meeting as required by the bylaws. Commissioner [full name] ”